



## High-Profile Information Technology Project Status Report

Department: Children and Families (DCF)

Project Name: Child Support Document Generation (DocGen) Subsystem Replacement

Business Sponsor: Jacqueline Scharping

Date of Report: 7/1/2015

Reporting for Quarter: FY15 Q4

Project Start Date: 9/18/2013

Planned Implementation Date: 3/9/2017

Estimated Project Cost: \$9,749,073

Amount Provided Through Master Lease: 0

**Project Description** – Enter a brief description of the project, including the business case for it and its major deliverables.

The current child support enforcement DocGen subsystem is no longer technically supported. DCF has completed the initial planning phase and purchased commercial, off the shelf software from the State software contract including Thunderhead Now for document generation, IBM Business Process Manager for business process management and FileNet P8 Content Manager for document storage.

DCF has signed a fixed price contract with Deloitte Consulting, LLP, who was identified through an RFP process. Deloitte is responsible for integration, implementation and training the new DocGen subsystem.

The project is split into two steps. Step 1, System Architecture, includes creating development, system test, user test, education (training) and production environments. Step 2, KIDS Integration and System Development, includes integration with the KIDS System, creation of document templates, implementation and training.

**Project Funding** – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

GRP \$3,899,629 FED \$5,849,444

**Project Status** – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

### STATUS COLOR INDICATORS

Green	On target as planned
Yellow	Encountering <b>issues</b> (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering <b>problems</b> (e.g., Schedule or Budget over by 25% or more)

Project Status Categories	Green	Yellow	Red
<p><b>Schedule Status</b>  The DCF's implementation of the risk mitigation strategy changing the management of the DocGen Replacement project to State responsibility was invaluable. The project is moving forward at a steady, consistent and measurable pace for the first time since the original contract took effect 21 months ago. While it is still early in the new model, there is now a clear path on project direction, with detail task estimates and resource assignments following a formalized IT Project Management Methodology. Mitigation steps include the following:</p> <ul style="list-style-type: none"> <li>• The project is being re-planned in smaller, manageable sub-projects. Group 1 project plans are completed through Design phase, including task assignments and resource balancing.</li> <li>• Deloitte staff are working at DCF's direction.</li> <li>• DCF and Deloitte staff are working collaboratively, as one team, to complete the required work.</li> </ul> <p>Step Two of the project will be completed with two Groups of documents. Group 1 includes implementation and pilot of 65 documents. Group 2 includes implementation and pilot of the remaining 230 documents and automated batch document generation. Statewide implementation will be rolled out following implementation of Group 2.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p><b>Budget Status</b>  Budget/Spending is currently on track.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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#### Summarize Any Completed Major Tasks or Project Phases:

##### Step 1 System Architecture

- Installation of the Development Environment on Division of Enterprise Technology (DET) network was completed for IBM Business Process Manager and FileNet Content Manager. An evaluation of the Thunderhead software upgrade is in progress and planned to be completed on schedule in FY16 Q1.
- The re-planning effort includes updating the build schedule for construction and testing of the remaining environments and will factor in Thunderhead One evaluation timeframes.

##### Step 2 KIDS Integration and System Development

- Group 1 work plans are completed through Design phase, including task assignments and resource balancing.
- Group 1 Detailed Development phase work plans will be completed on schedule in FY16Q1.
- The Requirements and Analysis deliverable for Group 2 is in review and will be completed on schedule in FY16 Q1.

#### Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

**Additional Comments or Issues (optional):**

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

A Thunderhead upgrade is being evaluated to address performance and desktop support issues with the current version of Thunderhead Now. DCF, DET and Thunderhead are working together to setup a 90 day trial version of Thunderhead One to validate single sign-on security using security assertion markup language (SAML), confirm user interfaces performance improvements, and verify that the new version does not require software be installed on local county child support agency desktops.

**Project Status Category Guidelines****Schedule Status**

**Green** – Indicates that the project or phase is on track for the targeted implementation date.

**Yellow** – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

**Red** – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

**Budget Status**

**Green** – Currently on target with project budget.

**Yellow** – Project is over budget by 10 to 25%.

**Red** – Project is over budget by 25% or more.